

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact Rebecca Barrett
(Tel: 01443 864245 Email: barrerm@caerphilly.gov.uk)

Date: 21st May 2019

Dear Sir/Madam,

A meeting of the **Policy and Resources Scrutiny Committee** will be held in the **Sirhowy Room - Penallta House** on **Tuesday, 28th May, 2019 at 5.30 pm** to consider the matters contained in the following agenda. Councillors and the public wishing to speak on any item can do so by making a request to the Chair. You are also welcome to use Welsh at the meeting, both these requests require a minimum notice period of 3 working days, and a simultaneous translation will be provided if requested.

All Committee meetings are open to the Press and Public, observers and participants are asked to conduct themselves with respect and consideration for others. Please note that failure to do so will result in you being asked to leave the meetings and you may be escorted from the premises.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

Christina Harrhy
INTERIM CHIEF EXECUTIVE

AGENDA

	Pages
1 To receive apologies for absence.	
2 Declarations of Interest.	
Councillors and Officers are reminded of their responsibility to declare any personal and/or prejudicial interest(s) in respect of any business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.	

A greener place Man gwyrddach

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



To approve and sign the following minutes: -

- | | | |
|---|--|---------|
| 3 | Policy and Resources Scrutiny Committee held on 12th March 2019. | 1 - 8 |
| 4 | Consideration of any matter referred to this Committee in accordance with the call-in procedure. | |
| | 1. Consideration Of Call- In Request - Proposed Changes In Fees And Charges - Cabinet 27th March 2019. | 9 - 18 |
| 5 | Policy and Resources Scrutiny Committee Forward Work Programme. | 19 - 44 |
| 6 | To receive and consider the following Cabinet Reports*: - | |
| | 1. Re-profiling of WHQS Programme and HRA Capital Programme 2019/2020 – Cabinet 13th March 2019; | |
| | 2. Flexible Retirement Scheme – Cabinet 13th March 2019; | |
| | 3. Cabinet Forward Work Programme – Cabinet 13th March 2019; | |
| | 4. Welsh Church Acts Fund - 27th March 2019; | |
| | 5. Publication of Gender Pay Gap Data - Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017 - 27th March 2019; | |
| | 6. Proposed Changes in Fees and Charges - 27th March 2019; | |
| | 7. To Adopt the Welsh Government (WG) 'High Street and Retail Rate Relief' Scheme 2019/20 - Grant Funding - 24th April 2019. | |

**If a member of the Scrutiny Committee wishes for any of the above Cabinet reports to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Friday, 24th May 2019.*

To receive and consider the following Scrutiny reports:-

- | | | |
|----|---|-----------|
| 7 | Workforce Planning Exercise. | 45 - 50 |
| 8 | Future Caerphilly Transformation Strategy - #TeamCaerphilly - Better Together. | 51 - 90 |
| 9 | Customer And Digital Strategy And Strategic Action Plan. | 91 - 138 |
| 10 | Principles On Implementation Of O365. | 139 - 154 |

Circulation:

Councillors M.A. Adams, Mrs E.M. Aldworth, K. Etheridge, Mrs C. Forehead, Miss E. Forehead, L. Harding, G. Johnston, G. Kirby (Vice Chair), C.P. Mann, B. Miles, J. Pritchard (Chair), J. Ridgewell, R. Saralis, Mrs M.E. Sargent, J. Taylor and L.G. Whittle

And Appropriate Officers

HOW WE WILL USE YOUR INFORMATION

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at www.caerphilly.gov.uk. except for discussions involving confidential or exempt items.

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